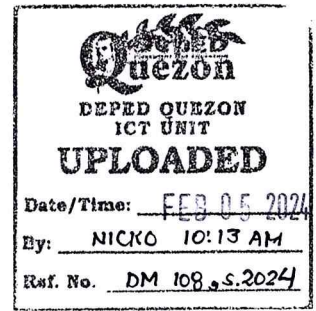




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



30 January 2024

DIVISION MEMORANDUM

DM No. 108, s. 2024

REMINDER TO REFRAIN FROM REQUIRING UNNECESSARY TASKS FROM THE TEACHERS

To: Assistant Schools Division Superintendents
Education Program Supervisors
Public Schools District Supervisors
Public Elementary, Junior High and Senior High School Heads
All Others Concerned

1. Attached herewith is Regional Memorandum No. 45, s. 2024 titled Reminder to Refrain from Requiring Unnecessary Tasks from the Teachers for your guidance and reference.
2. Immediate dissemination and compliance with this Memorandum is desired.



ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

cid-ims/lsw/rqn/01/30/2024


DEPEDQUEZON-TM-SDS-04-009-003



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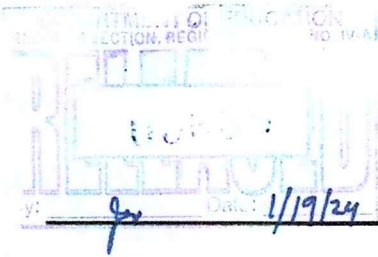
 quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



Admin-RM-2024-45



18 January 2024


Regional Memorandum

No.45 s.2024

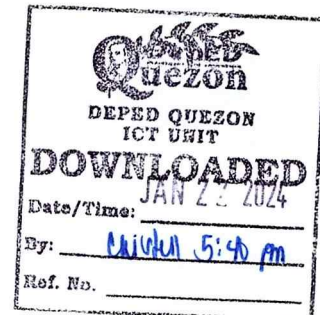
**REMINDER TO REFRAIN FROM REQUIRING UNNECESSARY
 TASKS FROM THE TEACHERS**

To **Schools Division Superintendents
 All Others Concerned**

1. Enclosed herewith is the Memorandum OUA-OUT-121423-P3-1 signed by USEC. NOLASCO A. MEMPIN, Undersecretary for Administration, and ATTY. A. ESCOBEDO, Undersecretary for Operations dated January 4, 2024, reminding all concerned DepEd Officials to refrain from requiring unnecessary tasks from the teachers.
2. Attention is invited to paragraphs 3 & 4 of the said Memorandum specifically to refrain from requiring unnecessary tasks from the teachers for the purpose of enabling teachers to focus and maximize their time in performing teaching functions.
3. For dissemination and strict compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

b *CE*



ROA3



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION



ORD-UM01-2024-34

OUA-OUT-121423-P3-1

MEMORANDUM

TO : REGIONAL DIRECTORS

ATTENTION : CHIEFS OF THE POLICY, PLANNING, AND RESEARCH DIVISION
CHIEFS OF THE QUALITY ASSURANCE DIVISION

FROM : NOLASCO A. MEMPIN
Undersecretary for Administration

[Signature]
REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : REMINDER TO REFRAIN FROM REQUIRING UNNECESSARY
TASKS FROM THE TEACHERS

DATE : 04 JANUARY 2024

This has reference to the report forwarded to the Central Office on **26 November 2023** that some teachers were made to prepare or fill out templates for the assessment of Programs, Projects, and Activities (PPAs) which are supposedly done only at the Regional or Schools Division Offices' level.

To reiterate, the Department of Education (DepEd) had previously issued various policies acknowledging the varied duties and responsibilities that a public school teacher fulfills consistent with Republic Act (RA) 4670, otherwise known as the Magna Carta for Public School Teachers, to wit: DepEd Order (DO) No. 39, s. 1990 (Deployment and Assignment of Public School Teachers), DepEd Memorandum (DM) 291, s. 2008 (Guidelines for the Implementation of CSC Resolution No. 080096 on Working Hours for Public School Teachers), and DepEd Order 16, s. 2009 (Addendum to DM 291, s. 2008).

In view of the foregoing, all Regional Directors are requested to remind the **Chiefs** of the Functional Divisions within the regional and division offices including the Superintendents and Public Schools District Supervisors **to refrain from requiring unnecessary tasks from the teachers**. This is for the purpose of enabling teachers to focus and maximize their time in performing teaching functions.

Any DepEd personnel who will violate any provisions of these policies shall be dealt with administratively pursuant to DO No. 49, s. 2006, otherwise known as the Revised Rules of Procedure of the Department of Education in Administrative Cases without prejudice to other legal remedies available to the government.

For strict compliance.